


Sway IN SCHOOLS



Mentor partnership with Communities in Schools

CIS Mission is to surround students with a community of support, empowering them to stay in schools and achieve in life.

Schools Involved: Overton, Isenberg, Hanford Dole, Hurley, Koontz, North Rowan Elementary and Middle, Knox Middle, and Henderson High.

Ways to volunteer: Mentor, Tutor, Lunch Buddies, After School Program, Boy Scouts, Field Trip Chaperones, and more!

Training: Training session in July to all who are interested in CIS. You will also need to complete an online training course prior to training.

City's Mentor Partnership Program: The City encourages employees to participate in community service through the mentor program. An employee must receive certification from the mentor program partner indicating that the employee has met specific program criteria and has been accepted into the partner's program and **received approval from his/her department head**. After submitted the request for mentor partnership leave form to HR, an employee will receive one hour of leave per week. (*up to 48 hours in a calendar year*)

This will be a (school) year long commitment. You can arrange to work with others (trained and CIS certified) in your department to serve together.

Next Steps:

- 1) Acquire approval from supervisor to participate in mentor partnership.
- 2) Email SWAY@salisburync.gov to sign up for training.
- 3) Complete online course and attend CIS training.
- 4) After program acceptance and placement, complete mentorship policy form. Have your department head sign the form and return to HR.
- 5) Be an active mentor!